

Blackwell Parish Council - Terms of Reference

Parks, Floral and Events Committee

Membership – Councillors only

Members 2023/24 – Cllrs Newham, Gascoyne and Renshaw

Quorum – three members

Chair and vice chair – elected on first meeting after the annual parish council meeting

Meetings:

Frequency –

Should be conducted in accordance with the Standing Orders

The agenda to be prepared by the Clerk in conjunction with the committee Chair

Voting – only committee members may vote and participate at the meeting

Decisions are minuted and circulated to all Councillors as a report at the next full council meeting.

Responsibilities –

Overall responsibility for the management of the Council's parks and recreation grounds:

- To monitor the condition of the facilities
- To suggest upgrades and improvements and put an implementation plan together
- To work with Bolsover District Council and other bodies to find funding to improve recreation ground facilities
- To manage the leases for and to work with the football teams
- To seek public opinion on facilities when required
- To seek quotes for work
- To manage the budget for the work
- To make recommendations to Full Council Meetings

Overall responsibility for the management of the hanging baskets and floral displays, and events taking place within the parish, for example, Christmas lights, Remembrance Service and other such events:

- To look at what is currently being provided in the parish
- To suggest upgrades and improvements and put an implementation plan together
- To work with other local groups and organisations regarding the provision of seasonal and one-off activities
- To seek quotes for provision of services
- To seek funding to increase provision
- To seek public opinion on provision when required
- To manage the budget for the work
- To make recommendations to Full Council Meetings