

## BLACKWELL PARISH COUNCIL – Minutes

Minutes of the Blackwell Parish Council Meeting held on Monday 5<sup>th</sup> February 2024 at Newton Community Centre.

### PRESENT

Cllrs: I Newham (Acting Chair), T Gascoyne (Acting Vice Chair), C Moesby, S Renshaw, S Knox, A Wilkinson, R Poulter and A Burrows

### ALSO PRESENT

K Poynter (Clerk)

Members of Public: 2

#### 1183/2024 To Receive Apologies for Absence

**RESOLVED:** to accept the apologies put in by Cllr B Stocks (hospital appointment)

Mover: Cllr Renshaw

Seconder: Cllr Poulter

Agreed by All

#### 1184/2024 Variation of Order of Business (if required)

To be decided as relevant items arise

#### 1185/2024 Declaration of Members Interests

Cllrs Moesby and Renshaw declared an interest in any payments that would relate to Bolsover District Council due to being District Councillors

Cllr Poulter declared an interest in Allotments.

Any other interests to be declared as relevant items arise.

#### 1186/2024 a. Public Speaking

A member of public commented that the new floor at Newton Community Centre looks nice.

It was noted that the fence at the bottom of the lane leading to the old nursing home had been broken and needs resealing. A break in had apparently been reported to the police.

A member of public mentioned that when the hedge was cut on Westhouses Recreation Ground, the tractor had gone into the soft ground and pushed it onto the pavement. It was suggested that Bolsover District Council be contacted to see if it could be put right.

There was a discussion about the flood lights on Westhouses Recreation Ground and how they had been an issue for a long time. It was suggested that the darkness may be contributing to the dog poo problem on there.

Cllr Burrows mentioned that solar farm companies were displaying new tactics when trying to persuade local people to support solar farm projects.

**b. County Cllr Barron** sent his apologies along with the message that if anyone is having problems, then they should get in touch with him.

#### Report from District Cllrs Moesby and Renshaw

Bolsover District Council have agreed to work with the owners of the garages on Pendean Close.

It looks like there are a number of variations going through planning relating to the development of Woburn Close, Cllr Moesby will look into it as no notifications have been sent out yet. It was

requested that Parish Councillors are kept in the loop if anything is found out as residents are asking more questions now there are physical changes to the site.

The Bolsover District portion of the council tax has been set to 2.99%, which is less than £5 for a band B property. Rents are going up by 7.7% as the money is needed to make repairs.

Budgets have been set for the next four years.

**c.** The crime figures were handed out. It was requested that the Clerk contact the Police to ask whether it is possible to have a written explanation (a key) of what each crime category covers.

#### 1187/2024 To confirm the minutes of the Parish Council meetings held on Monday 8<sup>th</sup> January 2024

**RESOLVED:** to accept the minutes of the above meetings. Signed by the Chair.

Mover: Cllr Gascoyne

Seconder: Cllr Burrows

Agreed by All

#### 1188/2024 Acting Chairman's Announcements

Cllr Newham announced that the floor at Newton Community Centre was now done and is fantastic. He thanked John Martin Hoyes for completing the very professional project, Cast Angling for

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removing the old floor, a special mention to Cllr Stocks for his involvement, the back office staff for keeping the council running, the Parish Ranger and Caretakers for sterling work. He thanked everyone for their support. He reported that the open morning was well attended and everyone was positive about the new floor.

1189/2024

### Report from the Clerk

- First Aid kits have been updated in all parish buildings.
- The Parish Ranger has sprayed anti-dog fouling signs on the paths on the recreation grounds
- A new tyre has been fitted on the van (part of the lease agreement)
- Greater Creative/Platform Thirty1 poppy packs are now available at all three of the community centres.

1190/2024

### Financial Reports and Matters

a. To consider a list of accounts for payment and associated reports.

**RESOLVED:** to accept the list of payments for December and January and the first part of February

Mover: Cllr Renshaw

Seconder: Cllr Gascoyne

Agreed by All

It was noted that the S137 rate has been set at £10.81 per electoral head. The Clerk is to find out exactly what the population rate is calculated on.

b. To update and appoint signatories on the bank accounts

**RESOLVED:** That Cllr Newham would continue to be a signatory on the current council bank accounts and Cllr Poulter added as a signatory. Cllrs Newham and Poulter will also be set up as signatories on the three charity bank accounts when they are applied for.

Mover: Cllr Wilkinson

Seconder: Cllr Renshaw

Agreed by All

c. To approve a Councillor to check through invoices and sign off bank statements

**RESOLVED:** That Cllr Wilkinson would undertake the above.

Mover: Cllr Renshaw

Seconder: Cllr Gascoyne

Agreed by All

1191/2024

### To Appoint a Solicitor (LGA 1972 s111, LGA 1972 s259)

**RESOLVED:** To approach the legal department at Bolsover District Council to ask if they would be willing to undertake any legal work needed by the Parish Council if ever needed.

Mover: Cllr Poulter

Seconder: Cllr Renshaw

Agreed by All

1192/2024

### Committees

a. To approve decisions made by the Parks, Floral and Events Committee

**RESOLVED:** to approve recommendations from the Parks, Floral and Events Committee, including:

- To arrange a meeting between Bolsover District Council, the parish council and BRAG to look at options for Scanderlands playground
- To approve the football team to aerate the pitches on Scanderlands, and to request more information for the proposal to improve drainage and for the council to get it looked at by a professional to ensure that there will be no adverse effects for residents
- To approve the Civic Pride to undertake lamppost testing and wait for the third quote for floral displays, but to also look at retaining the Christmas trees for the summer displays for environmental and biodiversity reasons.
- To add floral displays to the funding opportunity list.
- To look for funding and costs of increasing light displays at Christmas and to explore alternative sites for the Blackwell Christmas tree.
- That the carol service be put on again this year.

Mover: Cllr Wilkinson

Seconder: Cllr Knox

Agreed by All

b. It was agreed that the next Finance and HR Committee would take place on Wednesday 28<sup>th</sup> February at 10am.

1193/2024

### Biodiversity

**RESOLVED:** to set up a working party to look at biodiversity initiatives that the council is already involved with and what can be done to make improvements over time. The Clerk will send out an e-mail to all Councillors to ask who is interested in joining the working party.

Mover: Cllr Renshaw

Seconder: Cllr Gascoyne

Agreed by All

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- 1194/2024 Charities (LGA 1972 s139 (1))**  
**RESOLVED:**  
To accept recommendations from the Newton War Memorial Playing Field Charity, including:  
- blocking off the new gap in the hedge and putting up a camera to prevent further criminal damage  
- the request to deal with a tree on Charnwood that is dropping leaves onto a property – unfortunately, there is no money in the budget to deal with it at this time.  
And recommendations from Westhouses Memorial Playing Field Charity, including:  
- adding the replacement of the swings to the funding list.  
Mover: Cllr Poulter                      Seconder: Cllr Wilkinson                      Agreed by All
- 1195/2024 Parish Buildings (LG(MP)A 1976 s19 / LGA 1894 s8(1)(i))**  
*a. Newton Community Centre*  
**RESOLVED:** to obtain three quotes for new curtains. If there is still a need for dampening the sound after the curtains have been installed, sound absorption boards could be considered, and that the panel would be best to answer the completion survey from John Martin Hoyes.  
Mover: Cllr Moesby                      Seconder: Cllr Renshaw                      Agreed by All  
*b. Vertas*  
**RESOLVED:** to accept the uplift of approximately 10% from Vertas for the cleaning of the three community centres. Also to seek additional quotes to ensure they remain value for money.  
Mover: Cllr Moesby                      Seconder: Cllr Renshaw                      Agreed by All  
*c. Blackwell Community Centre*  
It was noted that it hadn't been possible to set up a meeting with Bolsover District Council/Dragonfly Developments regarding moving the oak tree and the plan to use some of the Centre car park for the Woburn Close development. More information will hopefully be available later in the month.  
*d. Updates on Repairs*  
It was noted that the following repairs had been undertaken: the shutter at Hilcote Community Centre; front door repair and internet connection sorted at Blackwell Community Centre and electrical repairs at Newton Community Centre.  
*e. Community Centre Charges*  
**RESOLVED:** that charges for the community centres would remain at an hourly rate.  
Mover: Cllr Renshaw                      Seconder: Cllr Wilkinson                      Agreed by All  
*f. Rural Action Derbyshire*  
**RESOLVED:** that the Council would subscribe to Rural Action Derbyshire at £30 per year.  
Mover: Cllr Burrows                      Seconder: Cllr Gascoyne                      Agreed by All  
*g. Emergency Key Holders*  
**RESOLVED:** That the following Councillors would be emergency key holders for the parish buildings:  
- Cllr Gascoyne – Blackwell Community Centre and Scanderlands Pavilion  
- Cllr Newham – Newton Community Centre and Charnwood Pavilion  
- Cllr Stocks – Hilcote Community Centre  
Mover: Cllr Poulter                      Seconder: Cllr Burrows                      Agreed by All  
*h. Phone/internet provision*  
**RESOLVED:** to speak to the Solicitors regarding the current phone agreement with Onecom to see where the council stands.  
Mover: Cllr Gascoyne                      Seconder: Cllr Renshaw                      Agreed by All
- 1196/2024 Highways/Provision of Buses**  
It was noted that potholes continue to be reported to Derbyshire County Council.  
  
There was a conversation about how the proposals to stop parking on footpaths would cause further issues with residents living on New Street in Hilcote because of the lorries using the road and the reduction in space on the road that would be caused as a result. There has even been instances of lorries stopping in the road and drivers arguing with each other. The MP has passed it onto highways. Residents have had no response from the County Councillor. There are concerns that there is going to be an accident.
- 1197/2024 Recreation and Outdoor Areas (LG(MP)A 1976 s19(3))**  
*a. Tree Issues*  
Overhanging branches on Pasture Lane have been removed thanks to Cast Angling, the Parish Ranger and a Caretaker.

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*b. Bus Stop at Old Blackwell*

**RESOLVED:** to contact Steve Chamberlain to ask for advice on the tiles on the roof as they are starting to split apart.

Mover: Cllr Poulter

Seconder: Cllr Gascoyne

Agreed by All

*c. Friends of Doe Hill Country Park*

It was noted that Doe Hill is quiet at the moment.

**1198/2024**

### **Allotments**

There are no current updates as waiting for a map of the sites ready to set up a meeting.

**1199/2024**

### **To consider planning reports received:**

**RESOLVED:** That there are no objections to planning applications 24/00025/HEDGE or 24/00002/TPO and for application 24/00026/FUL, to raise concerns regarding access and egress onto the 40mph road being dangerous.

Mover: Cllr Gascoyne

Seconder: Cllr Wilkinson

Agreed by All

**1200/2024**

### **Correspondence Received**

It was noted that the DALC newsletter had been sent out.

**1201/2024**

### **Communications (LGA 1972 s142 (1a))**

**RESOLVED:** that additional pages could be included in the Easter newsletter if needed as there was money in the budget to cover that additional cost.

Mover: Cllr Gascoyne

Seconder: Cllr Renshaw

Agreed by All

It was agreed to suspend Standing Orders at this point

**1202/2024**

### **Councillor Training (LGA 1972 s111)**

Councillors were handed a list of current training opportunities available through DALC. Councillors to let the Clerk know which courses they are interested in and when they are available to book on.

**1203/2024**

### **Annual Parish Meeting**

There was a discussion about the Annual Parish Meeting potentially taking a different format this year to try and involve local groups.

It was agreed to re-instate Standing Orders at this point

**RESOLVED:** that staff put together a proposal for the Annual Parish Meeting to incorporate input from local community groups.

Mover: Cllr Gascoyne

Seconder: Cllr Wilkinson

Agreed by All

**1204/2024**

### **Date and Time of Next Meeting**

Monday 4<sup>th</sup> March 2024, 7pm at Westhouses Primary School

The meeting closed at 9.04pm

Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## BLACKWELL PARISH COUNCIL – Minutes

01/01/2024			Blackwell Parish Council						
16:29			PURCHASE LEDGER 1 UNPAID INVOICES BY DATE						
Invoice Date	Ref	A/c Name	Reason	Net Value	VAT	Invoice Total	Balance	Paid	
24/11/2023	798	COMMUNITY HEARTBEAT	Blackwell Defib Annual Support	165.00	33.00	198.00	198.00		
15/12/2023	793	LEASEPLAN	Parish Van	294.86	58.97	353.83	353.83	DD	
02/01/2024	792	ASI	Blackwell Alarm Testing	125.00	25.00	150.00	150.00		
03/01/2024	802	BDC	bin emptying Jul-Dec23	1,047.80	209.56	1,257.36	1,257.36		
04/01/2024	801	BDC	Grounds Maintenance 2023	5,263.50	1,052.70	6,316.20	6,316.20		
09/01/2024	796	CL JANOTORIAL	cleaning supplies	292.30	58.46	350.76	350.76		
09/01/2024	799	PD SERVICES	installation of Xmas Lights	3,570.91	714.18	4,285.09	4,285.09		
10/01/2024	785	WATERPLUS	HCC Water	89.10	0.00	89.10	33.16	DD	
15/01/2024		Window Cleaning	window cleaning Jan	75.00	0.00	75.00	75.00		
17/01/2024	800	PPL PRS	HCC music licence	364.00	72.80	436.80	436.80		
18/01/2024	797	UPVC MEDIC	Fixing BCC door	105.00	0.00	105.00	105.00		
27/01/2024	803	HARGAN	NCC electrical issue	65.00	0.00	65.00	65.00		
29/01/2024	794	BDC	January Payroll	7,826.33	0.00	7,826.33	7,826.33		
31/01/2024	795	KLEEN-TEX	Mats for NCC	212.13	42.43	254.56	254.56	card	
		<b>TOTAL INVOICES</b>		<b>19,495.93</b>	<b>2,267.10</b>	<b>21,763.03</b>	<b>21,707.09</b>		

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PRELIMINARY PURCHASE DAYBOOK

User: 6128.K.POYNTER

Creditors for Month No 10

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
10/01/2024	12	775	AJF DOORS	AJF DOORS	269.20	0.00	269.20	590	0	269.20	AJF Doors - shutter fix HCC
15/01/2024	E2018186108	784	ALLSTAR	ALL 002	74.85	14.97	89.82	4810	470	74.85	Allstar fuel
02/01/2024	94137	792	ASI	ASI	125.00	25.00	150.00	4625	210	125.00	ASI Intruder alarm test
03/01/2024	206933	802	BDC	BDC 001	1,047.80	209.56	1,257.36	4620	150	1,047.80	BDC bin empty Jul-Dec
04/01/2024	206952	801	BDC	BDC 001	5,263.50	1,052.70	6,316.20	592	0	1,399.50	BDC grounds maintenance 23
								4645	410	202.50	BDC grounds maintenance 23
								4645	415	1,120.00	BDC grounds maintenance 23
								4645	420	325.00	BDC grounds maintenance 23
								4645	415	485.00	BDC groundsadd football cut
								591	0	1,246.50	BDC grounds maintenance 23
								591	0	485.00	BDC grounds add football cut
29/01/2024	207804	794	BDC	BDC 001	7,826.33	0.00	7,826.33	4000	100	7,816.33	BDC January Payroll
								4110	100	10.00	BDC January MR mobile allowanc
29/12/2023	#5008302	791	BLINDS DIRECT	BLINDS DIR	268.80	53.76	322.56	4625	200	268.80	Blinds for NCC
22/01/2024	56	788	MEGHAN B	BULLOCK	160.00	0.00	160.00	4020	210	96.00	Bullock weekend key holder jan
								590	0	64.00	Bullock weekend key holder jan
11/01/2024	I-48553-Z6T9	776	CARDINUS	CARDINUS	700.00	140.00	840.00	4080	200	140.00	Cardinus reinstatement NCC
								4080	210	140.00	Cardinus reinstatement BCC
								4080	310	140.00	Cardinus reinstatement SP
								590	0	140.00	Cardinus reinstatement HCC
								591	0	140.00	Cardinus reinstatement CP
09/01/2024	41546	796	CL JANOTORIAL	CL JANITOR	292.30	58.46	350.76	4700	200	97.43	C&L Janitorial supplies
								4700	210	97.43	C&L Janitorial supplies
								590	0	97.44	C&L Janitorial supplies
24/11/2023	19322	798	COMMUNITY HEARTBEAT	COMM HEART	165.00	33.00	198.00	5010	900	165.00	Blackwell defib annual support
07/01/2024	IN0002070413	779	CORONA ENERGY	CORONA	137.87	6.90	144.77	591	0	137.87	Corona Electricity Dec 23 CP
07/01/2024	IN0002070414	780	CORONA ENERGY	CORONA	36.60	1.83	38.43	4600	310	36.60	Corona Electricity Dec 23 SP
07/01/2024	IN0002072229	777	CORONA ENERGY	CORONA	102.70	5.14	107.84	590	0	102.70	Corona Electricity Dec 23 HCC

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PRELIMINARY PURCHASE DAYBOOK

User: 6128.K.POYNTER

**Creditors for Month No 10**

**Order by Supplier A/c**

**Nominal Ledger Analysis**

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
07/01/2024	IN0002074139	781	CORONA ENERGY	CORONA	120.55	6.03	126.58	4600	210	120.55	Corona Electricity Dec 23 BCC
07/01/2024	IN0002074620	778	CORONA ENERGY	CORONA	55.64	2.79	58.43	4600	200	55.64	Corona Electricity Dec 23 NCC
15/01/2024	INV0597968	773	FURNITURE	FURNITURE	94.00	18.80	112.80	5005	100	94.00	Office chair
16/01/2024	INV0598160	772	FURNITURE	FURNITURE	280.00	56.00	336.00	5005	100	280.00	Office Desk & drawers
19/12/2023	SIN003769	790	JMH	JMH	19,224.72	3,844.94	23,069.66	4625	200	19,224.72	JHM painting & top floor NCC
31/01/2024	SOUK2429993	795	KLEEN-TEX	KLEEN-TEX	212.13	42.43	254.56	4625	200	212.13	Kleen-tex mat for NCC
15/12/2023	512331967	793	LEASEPLAN	LEASEP	294.86	58.97	353.83	4820	470	294.86	Leaseplan - van hire
14/01/2024	E0800QL0K9	774	MICROSOFT	MICROSOFT	9.90	1.98	11.88	4085	100	9.90	Mocrosoft subscription
09/01/2024	PD009111	799	PD SERVICES	PD SERVICE	3,570.91	714.18	4,285.09	4325	150	3,570.91	P&D Christmas Lights works
16/12/2023	006/24/0117585	789	PEAC FINANCE	PEAC 004	153.00	30.60	183.60	4150	100	153.00	Peac photocopier lease F-M
17/01/2024	SIN2612481	800	PPL PRS	PPL 003	364.00	72.80	436.80	590	0	364.00	PPLPRS music licence HCC
03/01/2024	325056022/24	786	TOTAL ENERGIES	TOTAL BCC	628.97	31.45	660.42	4605	210	628.97	TE Gas BCC Oct-Dec
18/01/2024	761	797	UPVC MEDIC	UPVC MEDIC	105.00	0.00	105.00	4625	210	105.00	UPVC Medic - BCC door fix
07/01/2024	INV04433935	782	WATERPLUS	WATER BCC	84.18	0.00	84.18	4610	210	84.18	Water+ charges BCC Dec 23
16/12/2023	INV04234282	770	WATERPLUS	WATER CP	134.28	0.00	134.28	591	0	134.28	Water+ water charge CP Nov/Dec
28/12/2023	INV04295534	771	WATERPLUS	WATER HCC	33.16	0.00	33.16	590	0	33.16	Water+ Charges HCC Nov/Dec
10/01/2024	INV04479177	785	WATERPLUS	WATER HCC	89.10	0.00	89.10	590	0	89.10	Water+ charges HCC Dec 23
07/01/2024	INV04439357	783	WATERPLUS	WATER NCC	96.91	0.00	96.91	4610	200	96.91	Water+ charges NCC Dec 23
22/01/2024	26	787	MEGAN W	WILKINSON	40.00	0.00	40.00	590	0	40.00	Wilkinson HCC key holder
<b>TOTAL INVOICES</b>					<u>42,061.26</u>	<u>6,482.29</u>	<u>48,543.55</u>			<u>42,061.26</u>	

Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_