

BLACKWELL PARISH COUNCIL – Minutes

Minutes of the Blackwell Parish Council Meeting held on Monday 4th March 2024 at Westhouses Primary School.

PRESENT

Cllrs: I Newham (Acting Chair), T Gascoyne (Acting Vice Chair), B Stocks, R Poulter and A Burrows

ALSO PRESENT

K Poynter (Clerk)

B Huckerby (Admin Assistant)

Members of Public: 2

1212/2024 To Receive Apologies for Absence

RESOLVED: to accept the apologies put in by Cllrs Wilkinson (work commitments), Renshaw (recovering from a dentist appointment), Moesby (problems with sight) and Knox (illness).

Mover: Cllr Stocks

Seconder: Cllr Poulter

Agreed by All

1213/2024 Variation of Order of Business (if required)

To be decided as relevant items arise

1214/2024 Declaration of Members Interests

To be declared as relevant items arise.

1215/2024 a. Public Speaking

Cllr Poulter declared an interest in this item as a member of Westhouses Community Association.

A member of public spoke about the frustrations Westhouses Community Association are experiencing with a lack of storage space and having to pay to rent a garage from the district council when that money could be used for community activities. It was suggested that a grant application form be sent out. There are contacts at Bolsover District Council that Cllr Gascoyne would pass on and the Clerk to email to ask if there is any other help available.

The issue was raised about bread being thrown onto Westhouses Recreation Ground that was being eaten by dogs being taken on walks and causing serious illness. The suggestion was made that bird tables could be erected in the wildflower area where people could feed the birds. This could be looked at by the Biodiversity Working Party.

There has been no further news on the solar panel project in Westhouses.

b. County Cllr Barron sent his apologies. Cllr Moesby sent a report that the District Council will have the council tax set for Wednesday.

c. There were no new crime figures available to update on.

1216/2024 To confirm the minutes of the Parish Council meetings held on Monday 5th February 2024

RESOLVED: to accept the minutes of the above meetings. Signed by the Chair.

Mover: Cllr Gascoyne

Seconder: Cllr Poulter

Agreed by All

1217/2024 Acting Chairman's Announcements

The project to install plaques for two local sporting heroes and to remember those who died in the 1895 accident at A Winning Colliery has been mentioned at previous meetings. The Sunday before last a meeting was arranged by Mark Metcalf, a football journalist, and assisted by members of Greater Creative and Platform 31, where people interested in either or both projects were invited talk about their own experiences and any family connections with either group. As part of Platform1's and Greater Creative's current project in the parish called Home Truths, those present were invited to have their experiences recorded. The event was well attended with a lot of interesting people present. There was a display of Blackwell's history which greatly enhanced discussion. The plaque unveiling will take place on the 17th April at Blackwell Community Centre and the Mining Memorial on Gloves Lane.

I would like to take this opportunity to thank Councillor Poulter for his help with the negotiations with our communications provider Onecom which will be discussed later in the meeting. It is very

Chairman's Signature: _____ Date: _____

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that at least staff wages would be covered. This would apply to all bookings, and to community group bookings already scheduled in after 1st April

- That only bottle bars would be offered due to the costs of the wastage of part opened barrels. Special requests for bottles or cans would be considered though
- That this agreement be reviewed after six months.

Mover: Cllr Gascoyne

Seconder: Cllr Stocks

Agreed by All

1223/2024

Highways/Provision of Buses

Following repeated frustrations regarding people parking on pavements and blocking access, particularly for people in wheelchairs, with scooters or with double buggies, the Acting Chair prepared a report on the issue:

There seems to be some confusion even from central government about the way to proceed. Pavement parking can cause real problems for pedestrians, but particularly for wheelchair users, people with visual impairments and those with prams or buggies. While resulting damage to the pavement and verges is, uppermost, a trip hazard, maintenance and personal injury claims are also a cost to local authorities. Organisations that represent people with disabilities, mothers with young children etc. recommend that a minimum width of 1.5m of pavement should be available to these users where pavement parking is permitted. It is also important to recognise, according to government, that in many narrow streets pavement parking is necessary to maintain free-flowing traffic, including for emergency services. Pavement parking has been prohibited in London since 1974. A national prohibition was enacted in Scotland in November 2019 but has yet to come into force. The reverse applies elsewhere in England, where parking on pavements and verges is permitted unless specifically prohibited by a local authority (either street-by-street or zonally); the prohibition requiring a formal Traffic Regulation Order. Legislative change to allow local authorities with civil parking enforcement (CPE) powers to enforce against 'unnecessary obstruction of the pavement', another option but beset with difficulty as to what is defined as "unnecessary obstruction". Legislative change to introduce a London-style pavement parking prohibition throughout England is another option. Source: .gov website.

It was also noted that there are still considerable issues with pot holes across the county with poor maintenance and repairs additional further problems.

1224/2024

Recreation and Outdoor Areas (LG(MP)A 1976 s19(3))

- a. It was noted that the trees on Westhouses Recreation Ground and the Royal Oak Meadow side of Pasture Lane in Hilcote have been scheduled to be trimmed to release the phone lines in April. There was a discussion about the gaps in the hedges that have been created since the fencing on Charnwood was installed and looking at green options to fill the new holes – including the suggestion of willow.

RESOLVED: To apply for the 4th round of the Crime Commissioner Grant for additional portable CCTV cameras which could be used to monitor the hedge line on Charnwood.

Mover: Cllr Gascoyne

Seconder: Cllr Stocks

Agreed by All

- b. **RESOLVED:** to accept quote 2 from Earth Anchors of £369 (plus extra for fittings) for a 1.5m Surrey Memorial Seat

Mover: Cllr Gascoyne

Seconder: Cllr Stocks

Agreed by All

- c. **RESOLVED:**

- to accept the quote from Bolsover District Council for grounds maintenance for 2024/25 for £5728.50 + VAT and to schedule in looking for comparative quotes in January 2025, and
- to approach Martins for a quote to empty litter and dog poo bins and delegate the decision whether to go with Martins or Bolsover District Council to the Finance and HR Committee

Mover: Cllr Gascoyne

Seconder: Cllr Poulter

Agreed by All

- d. **RESOLVED:** to obtain a quote for a litter bin to be installed on the Daemon Street/Wilson Avenue junction in Blackwell. (LA 1983 s5)

Mover: Cllr Stocks

Seconder: Cllr Newham

Agreed by All

- e. There was a discussion about the report to replace the roof of the bus shelter in Old Blackwell with cedar shingles and it was agreed that the Conservation Officer should be approached for their view as Old Blackwell is a Conservation Area. (LG(LP)A 1953 s4)

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- f. **RESOLVED:** To accept the quote for floral displays from Premier 1, but in order to engage with biodiversity and take a greener approach to floral displays, and to help save money, to talk to the contractor about retaining the small Christmas trees and to plant summer flowers around the base and in the troughs around the Newton Memorial (to be managed by the Parish Council) and reduce the order to six planters for floral displays around the defibrillator phone boxes in Hilcote, Newton and Blackwell, the troughs on the village entrance signs, and 50 hanging baskets for the next three years.

Mover: Cllr Gascoyne

Seconder: Cllr Stocks

Agreed by All

- g. The following report from Friends of Doe Hill Park was noted: Recent heavy rainfall has flooded the car park several times so the gate has been left locked to prevent cars getting stuck on the saturated verges when turning round. A health and safety check was undertaken at the end of last week. Areas of paths inundated with water in some parts and areas of standing water have appeared where they have never been seen before. On a brighter note the Blackthorn is coming into flower. The hedges on Love Lane have been cut prior to the bird nesting season. Fly tipping has been a problem once again, a load of glass bottles dumped. These were collected by one of our team and then taken to the tip. Addressing the erosion of some parts of the paths is to be the next problem to tackle. Will need funding from somewhere to take on this work so possibilities will be looked at

1225/2024 Allotments (SH&AA 1908 s23)

Cllr Poulter declared an interest in this item due to being a member of the Allotment Association.

The lease from Chatsworth Estates to the council for the allotment sites for Newton were up by 17% on last year.

RESOLVED: to increase rent per allotment charged to the Allotment Association to £20 per user for 2024/25

Mover: Cllr Gascoyne

Seconder: Cllr Newham

Agreed by All

1226/2024 To consider planning reports received:

It was noted that the changes to planning conditions to the development on Woburn Close (24/00003/DISCON) didn't require any decisions from the Parish Council.

1227/2024 Biodiversity (Environment Act 2021)

It was agreed that a Biodiversity Working Group would meet one morning in the next couple of weeks (the Clerk to e-mail to arrange) and that the Parish Ranger would be invited to join as well.

1228/2024 To consider any correspondence received

It was noted that the DALC newsletter had been sent out.

It was noted that information on the Parish Town and Council Liaison Forum in April had been sent out and that Cllrs Renshaw and Burrows had expressed an interest in attending.

1229/2024 Communications (LGA 1972 s142 (1a))

RESOLVED: to seek swapping over to a .gov.uk domain, to confirm whether it is the next option to stay with Microsoft for provision of e-mails and that the quotes gathered so far should be delegated for a decision to the finance & HR Committee.

Mover: Cllr Poulter

Seconder: Cllr Gascoyne

Agreed by All

It was noted that the Parish Newsletter was currently at the printers and should be out in time for Easter.

1230/2024 Annual Parish Meeting

RESOLVED: that because of the positive response from the community groups contacted about holding the Annual Parish Meeting about having stalls to promote what they do, that the meeting would be held on Tuesday 7th May 2024, doors open at 6pm, at Newton Community Centre.

Mover: Cllr Stocks

Seconder: Cllr Burrows

Agreed by All

1231/2024 Date and Time of Next Meeting

Monday 8th April 2024, 7pm at Hilcote Community Centre

Chairman's Signature: _____ Date: _____

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At this point press and public were asked to leave so that items of a confidential nature could be discussed.

It was agreed to suspend Standing Orders due to the time

1232/2024

Debtors

There was a discussion about the list of people and organisations who have outstanding invoices. It was agreed that there are different ways of dealing with different kinds of groups – for example, paying up front for sessions until debts are cleared, educating community groups on how to apply for grants to help cover costs and agreeing payment in instalments. An attempt at different approaches should be taken before writing off any of the current debts.

The meeting closed at 9.12pm

DRAFT

Chairman's Signature: _____ Date: _____

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Date: 04/03/2024

Blackwell Parish Council

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Time: 12:41

Cashbook 1

User: 6128.K.POYNTER

Current Bank A/c

For Month No: 10

Payments for Month 10

Nominal Ledger Analysis

Date	Payee Name	Reference	£_Total_Amnt	£_Creditors	£_VAT	A/c	Centre	£_Amount	Transaction_Detail
2/01/2024	Water Plus	water cp	134.28	134.28		500			Water+ water charge CP Nov/Dec
2/01/2024	Trade UK	screw	24.70	24.70		500			cabinet brackets NCC
2/01/2024	Bolsover District Council	bdc hcc	21.00	21.00		500			BDC HCC Rates 23/24
2/01/2024	Leaseplan	lease	353.83	353.83		500			Van Lease
8/01/2024	AYN Traders (Amazon)	CARD	85.80		14.30	4120	100	71.50	HP 22" monitor
0/01/2024	Ideal Stensils (Amazon)	CARD	22.78		3.80	4620	150	18.98	dog poo stensil
0/01/2024	Amazon	CARD	8.99			4145	100	8.99	Ranger first aid kit
1/01/2024	Water Plus	water hcc	33.16	33.16		500			Water+ Charges HCC Nov/Dec
1/01/2024	Furniture @ Work Ltd	furniture	448.80	448.80		500			Office chair
4/01/2024	Amazon	CARD	4.49			5005	100	4.49	bin
4/01/2024	Amazon	CARD	6.49			4625	100	6.49	door wedges
5/01/2024	Microsoft Ireland Operations L	micro	11.88	11.88		500			Mocrosoft subscription
5/01/2024	Amazon	CARD	69.66		11.63	4145	200	14.93	first aid kits
						4145	210	14.93	first aid kits
						590	0	14.93	first aid kits
						591	0	6.62	first aid kits
						4145	310	6.62	first aid kits
5/01/2024	Amazon	CARD	16.99			5005	100	16.99	cable cover
6/01/2024	AJF Industrial Doors	ajf doors	269.20	269.20		500			AJF Doors - shutter fix HCC
6/01/2024	Cardinus Risk Management	cardinus	840.00	840.00		500			Cardinus reinstatement assessm
6/01/2024	T-Butler	BACS	100.00			566		100.00	T-Butler Bond Refund 29/1
7/01/2024	Corona Energy	corona	476.05	476.05		500			Corona Electricity Dec 23 BCC
2/01/2024	Water Plus Group Limited	water bcc	84.18	84.18		500			Water+ charges BCC Dec 23
2/01/2024	Water Plus	water ncc	96.91	96.91		500			Water+ charges NCC Dec 23
2/01/2024	Allstar Business Solutions	allstar	89.82	89.82		500			Allstar fuel
3/01/2024	Water Plus	water hcc2	55.94	55.94		500			Water+ charges HCC Dec 23
5/01/2024	Total Energies Gas and Power L	total bcc	660.42	660.42		500			TE Gas BCC Oct-Dec
6/01/2024	Megan Wilkinson	wilk	40.00	40.00		500			Wilkinson HCC key holder
6/01/2024	Meghan Bullock	bullock	160.00	160.00		500			Bullock weekend key holder jan
9/01/2024	PEAC Finance	peac	183.60	183.60		500			Peac photocopier lease F-1
9/01/2024	Bolsover District Council	bdc ncc	170.00	170.00		500			BDC NCC Rates 23/24
9/01/2024	Bolsover District Council	bdc bcc	207.00	207.00		500			BDC RATES BCC 23/24
9/01/2024	John Martin-Hoyes Ltd	jmh	23,069.66	23,069.66		500			JHM painting & top floor NCC
0/01/2024	Blinds Direct	blinds	322.56	322.56		500			Blinds for NCC
1/01/2024	Kleen-Tex Industries Ltd	kleen	254.56	254.56		500			Kleen-tex mat for NCC
1/01/2024	Onecom Limited	onecom	258.88	258.88		500			Onecom phone/broadband Dec 23
1/01/2024	Sharp Business Syetems UK PLC	sharp	32.69	32.69		500			Sharp Copier copies
Total Payments for Month			28,614.32	28,299.12	29.73			285.47	
Balance Carried Fwd			142,808.26						
Cashbook Totals			171,422.58	28,299.12	29.73			143,093.73	

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Date: 04/03/2024

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Time: 12:39

Cashbook 1

User: 6128.K.POYNTER

Current Bank A/c

For Month No: 11

Payments for Month 11

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
1/02/2024	Trade UK	001	35.98	35.98		500			Screwfix fan heaters BCC
1/02/2024	Leaseplan	002	353.83	353.83		500			Leaseplan - van hire
5/02/2024	Water Plus	003	124.09	124.09		500			Water+ charges CP Dec/Js
6/02/2024	C&L Janitorial Ltd	C&L	350.76	350.76		500			C&L Janitorial supplies
6/02/2024	Hargan Electrical / Martyn Jon	hargan	65.00	65.00		500			Hargan reconnecting NCC circuit
6/02/2024	The UPVC Medic	upvcmedic	105.00	105.00		500			UPVC Medic - BCC door fit
6/02/2024	The Community Heartbeat Trust	heart	198.00	198.00		500			Blackwell defib annual support
6/02/2024	P&D Specialist Services Ltd	p&d	4,285.09	4,285.09		500			P&D Christmas Lights works
6/02/2024	Bolsover District Council	bdc1	1,257.36	1,257.36		500			BDC bin empty Jul-Dec
6/02/2024	Bolsover District Council	bdc2	6,316.20	6,316.20		500			BDC grounds maintenance 23
6/02/2024	Bolsover District Council	bdc3	7,826.33	7,826.33		500			BDC January Payroll
6/02/2024	Martin Rhodes	BACS	22.52			4625	470	22.52	B&Q screws & drill bits
6/02/2024	Liam Clements	BACS	75.00			4635	210	25.00	Clements window cleaning
						4635	200	25.00	Clements window cleaning
						590	0	25.00	Clements window cleaning
7/02/2024	Allstar Business Solutions	004	25.25	25.25		500			Allstar fuel
7/02/2024	Ideal 365 / Amazon	CARD	87.00		14.50	4620	150	72.50	Ideal 365/Amazon poo bag
7/02/2024	Amazon	CARD	11.99			590		11.99	Amazon storage container
7/02/2024	Alina Ltd	CARD	42.99		7.17	4620	150	35.82	Alina Ltd (Amazon) bin bags
7/02/2024	Amazon	CARD	9.99			4625	200	9.99	Amazon window film
7/02/2024	Manton Supplies Ltd	CARD	6.49		1.08	4095	100	5.41	Manton (Amazon) batteries
7/02/2024	Amazon	CARD	12.99			4625	200	12.99	Amazon clock
5/02/2024	Microsoft Ireland Operations L	micro	11.88	11.88		500			Microsoft subscription Jan/Feb
6/02/2024	Rural Action Derbyshire	rad	30.00	30.00		500			RAD annual subscription
9/02/2024	Corona Energy	005	574.43	574.43		500			Corona Electricity HCC Jan 24
0/02/2024	Total Energies HCC	006	616.16	616.16		500			Total Gas HCC Nov-Jan 24
0/02/2024	SIG Roofing Nottingham Finch	sig	84.00	84.00		500			Sig Roofing Roof tiles
1/02/2024	Water Plus Group Limited	007	84.18	84.18		500			Water+ charges BCC Jan 24
1/02/2024	Water Plus	008	96.91	96.91		500			Water+ charges NCC Jan2
2/02/2024	Allstar Business Solutions	009	89.50	89.50		500			Allstar fuel
3/02/2024	Water Plus	010	50.02	50.02		500			Water+ charges HCC Jan 24
3/02/2024	Water Plus	013	9.00	9.00		500			Water+ charges HCC Jan 24
3/02/2024	Direct Fabrics	fabrics	2,610.06	2,610.06		500			Direct Fabrics Curtains NC
6/02/2024	PPL PRS Ltd	011	109.20	109.20		500			PPLPRS music licence HC
7/02/2024	Water Plus	012	137.84	137.84		500			Water+ charges CP Jan/Feb
8/02/2024	Megan Wilkinson	wilk	48.00	48.00		500			Wilkinson HCC Feb opening
8/02/2024	Meghan Bullock	bull	336.00	336.00		500			Bullock wkend opening Feb
9/02/2024	Sharp Business Systems UK PLC	014	30.00	30.00		500			Sharp copier copies
9/02/2024	Onecom Limited	015	258.88	258.88		500			Onecom Phone & internet jan
Total Payments for Month			26,387.92	26,118.95	22.75			246.22	
Balance Carried Fwd			130,722.50						
Cashbook Totals			157,110.42	26,118.95	22.75			130,968.72	

Chairman's Signature: _____ Date: _____

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Invoices Due for Payment by 31 March 2024

For Creditors

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
ASI Security Systems Ltd [ASI]								
02/01/2024	94137	792	ASI Intruder alarm test		02/01/2024	150.00		150.00
Total of Invoices Due (ASI)						150.00	0.00	150.00
Belmont Van & Mower Centre Limited [BELMONT]								
31/01/2024	27525	829	Belmont hedge cutter service		29/02/2024	130.20		130.20
31/01/2024	27524	830	Belmont leaf blower service		31/01/2024	103.20		103.20
31/01/2024	27523	831	Belmont strimmer service		31/01/2024	103.20		103.20
31/01/2024	27522	832	Belmont mower service		31/01/2024	420.60		420.60
Total of Invoices Due (BELMONT)						757.20	0.00	757.20
D&J Smith [DJ SMITH]								
08/01/2024	08/01/2024	825	Smith mower storage		08/01/2024	350.00		350.00
Total of Invoices Due (DJ SMITH)						350.00	0.00	350.00
VertasDerbyshire (Traded) Ltd [VERTAS BCC]								
22/02/2024	VG04-	827	Vertas NCC caretaker Apr-Sep		23/03/2024	7,251.14		7,251.14
Total of Invoices Due (VERTAS BCC)						7,251.14	0.00	7,251.14
Vertas HB								
22/02/2024	VG04-	828	Vertas HCC BCC caretaker Apr-S		23/03/2024	14,502.26		14,502.26
Total of Invoices Due (VERTAS HB)						14,502.26	0.00	14,502.26
Wholesale Office Supplies [WHOLE]								
09/02/2024	SINV145855	837	Wholesale office supplies		09/02/2024	84.78		84.78
Total of Invoices Due (WHOLE)						84.78	0.00	84.78
Total of Invoices Due (Creditors)						23,095.38	0.00	23,095.38
TOTAL OF INVOICES DUE (ALL LEDGERS)						23,095.38	0.00	23,095.38

Chairman's Signature: _____ Date: _____