

## BLACKWELL PARISH COUNCIL – Minutes

Minutes of the Blackwell Parish Council Meeting held on Monday 2<sup>nd</sup> October 2023, 7pm at Westhouses Primary School.

### PRESENT

Cllrs: D Bullock (Chair), I Newham (Vice Chair), T Gascoyne, B Stocks C Moesby and A Burrows

### ALSO PRESENT

K Poynter (Clerk)

Members of Public: 2

#### 1077/2023 To Receive Apologies for Absence

Cllrs Knox, Gill and Renshaw (R Poulter and A Wilkinson confirmed they would be unable to attend this meeting when co-opted.)

#### 1078/2023 Variation of Order of Business (if required)

To be decided as meeting progresses.

#### 1079/2023 Declaration of Members Interests

Cllr Gascoyne declared an interest in items referring to play equipment on Bamford Street.

Cllr Moesby declared an interest in financial items referring to Bolsover District Council.

Additional items to be declared if relevant items arise.

#### 1080/2023 Public Speaking

- A resident of Hilcote thanked those who have campaigned for bus services for Hilcote. They had taken a ride on the new 143 today and it was a success. There are three round trips to Matlock and to the Retail Park. The new timetable is out now. They said that they would like to see a bus stop there so that people know where to stand to catch the bus. It is listed as 16 New Lane, but is actually Waterloo Close.
- A member of public noted that the chapel at Westhouses has been granted planning permission.

#### Report from District Councillor Moesby

- The combined authority (Derbyshire, Nottinghamshire, Derby and Nottingham) could happen next May. Work is currently being undertaken to see how this would affect the district council.
- District Councillors have a pot of funding of £1,000 to distribute to community groups – they just need to complete an application form.
- The district council is financially healthy.
- £264,000 has been given to Dragonfly to start work cutting off the utilities and to do bat checks on the bungalows on Woburn Close ready for demolition to start early next year.
- The tree has been cut back on Crich View, Cragg Lane.

#### Report from County Councillor Barron - Cllr Barron sent his apologies and a report:

- Thanks to Clive and Sally for meeting me earlier in September. Reported the overhanging trees on Tibshelf Road and looks like its been sorted (shoddily).
- Also reported the dead trees there and on Newtonwood Lane.
- Chased bus services in area, however been away for a couple of weeks so unable to provide better clarity.
- Not too much to report apart from that, so if anything crops up, please get in contact.

**Crime Figures** – the overall picture is that reported incidents are going down. It was noted that the PCSOs and CAN Rangers had been patrolling more.

#### 1081/2023 To confirm the Minutes of the Parish Council Meeting held on Monday 4<sup>th</sup> September 2023

**RESOLVED:** To approve the above minutes.

Mover: Cllr Newham

Seconder: Cllr Gascoyne

Agreed by All

Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## BLACKWELL PARISH COUNCIL – Minutes

- 1082/2023 Chairman's Announcements**  
It was noted that there was nothing to report.
- 1083/2023 Report from the Clerk**  
It was noted that the sanitary bins are now in place in the five buildings.
- 1084/2023 Accounts for Payment and Financial reports**  
**RESOLVED:** to approve the payments list for September and October.  
Mover: Cllr Moesby                      Seconder: Cllr Burrows                      Agreed by All
- RESOLVED:** to accept the new building valuations (with the one for Charnwood still pending) and to forward them onto the insurance company.  
Mover: Cllr Gascoyne                      Seconder: Cllr Moesby                      Agreed by All
- RESOLVED:** to ratify the decision to appoint Zurich as the insurance provider for 2023/24. (LGA1972 s111)  
Mover: Cllr Gascoyne                      Seconder: Cllr Newham                      Agreed by All
- It was noted that the AGAR passed the external audit. There was a brief discussion about the points raised and how they were being dealt with.
- RESOLVED:** to appoint DALC as the Internal Auditor for 2023/24  
Mover: Cllr Stocks                      Seconder: Cllr Burrows                      Agreed by All
- It was noted that the budget for 2024/25 will be set soon and there was a discussion about the inclusion of previous items looked at be included. A list needs to be compiled.
- 1085/2023 Committees**  
Cllr Moesby spoke about the items discussed at the Finance & HR Committee on 20<sup>th</sup> September 2023.
- 1086/2023 Charities (LGA1972 bs139(1))**  
It was noted that the recently scheduled charity meetings were postponed due to being inquorate and that the Clerk will follow up with Councillors yet to submit completed bank mandate forms to open charity bank accounts.
- 1087/2023 Westhouses**
- It was agreed that the continuation of the Westhouses survey would be deferred to next year, after the budget.
  - It was noted that it has been advised that the solar farm project is no longer going ahead.
- 1088/2023 Parish Buildings (LG(MP)A 1976s19)**  
**Newton Floor** – the closing date for companies to tender was 28<sup>th</sup> September. It was noted that everything must remain confidential until a panel of Councillors has had the opportunity to review submissions.  
**RESOLVED:** that Cllrs Bullock, Newham and Gascoyne would form the panel to review submissions, make the decision whether to accept a tender and to choose the surface for the top layer.  
Mover: Cllr Stocks                      Cllr Moesby                      Agreed by All
- It was noted that in other updates on parish buildings, that the hot tap in the kitchen at Hilcote Community Centre was no longer working.
- RESOLVED:** that there would be no exceptions to the community centres being available for hire on bank holidays due to a lack of staff to open up and close and that for high-risk events, the bond should be £500 (at the discretion of the council) and no fireworks should be allowed.  
Mover: Cllr Gascoyne                      Seconder: Cllr Burrows                      Agreed by All

Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## BLACKWELL PARISH COUNCIL – Minutes

It was agreed that the fire alarm at Newton Community Centre should be replaced following the replacement of the floor in case any dust enters the new system and causes further damage and that it should be included in the budget for 2024/25. Note: the system has been bypassed so it does still work as it is, it is just a sensor down.

**RESOLVED:** once all three quotes are in for the fire alarm testing, that the cheapest should be engaged.

Mover: Cllr Gascoyne                      Seconder: Cllr Stocks                      Agreed by All

### 1089/2023      **Highways / Provision of Buses**

It was noted that the give-way sign at the bottom of Church Hill had been knocked over.

### 1090/2023      **Recreation and Outdoor Areas (LG(MP)A1976 s19(3))**

**RESOLVED:** to arrange a meeting between Bolsover District Council and the Parks, Floral and Events Committee regarding who owns Bamford Street play area, and if it is confirmed that it is owned by BDC, then to suggest that the parish council would be willing to take it on a peppercorn rent if it was put in good shape.

Mover: Cllr Bullock                      Seconder: Cllr Gascoyne                      Agreed by All

**RESOLVED:** to accept the cheapest quote from AA Tree Surgeons to prune down the trees under the telephone wires next to Westhouses Recreation Ground and Royal Oak Meadow.

Mover: Cllr Stocks                      Seconder: Cllr Gascoyne                      Agreed by All

Cllr Gascoyne declared an interest in the following item due to knowing a company who quoted.

**RESOLVED:** to accept the quote from Godber for £1000+VAT to erect two fence panels on Charnwood Recreation Ground to prevent people riding over the grounds on motorbikes.

Mover: Cllr Stocks                      Seconder: Cllr Burrows                      Agreed by All

**RESOLVED:** to put the purchase of a jet wash on hold until after funding for Newton Community Centre floor had been sorted and that Cllr Bullock would wash the memorial outside Newton Community Centre.

Mover: Cllr Gascoyne                      Seconder: Cllr Moesby                      Agreed by All

**RESOLVED:** to take the fence out at Scanderlands, replace it with a reclaimed gate and to put hard standing down to link to the path leading to the play area.

Mover: Cllr Stocks                      Seconder: Cllr Moesby                      Agreed by All

Cllr Bullock declared an interest in the following item due to being a member of Newton Carnival Team.

**RESOLVED:** to ratify the decision to allow Newton Carnival Team to use Charnwood Recreation Ground on Friday 3<sup>rd</sup> November for a community firework event.

Mover: Cllr Moesby                      Seconder: Cllr Gascoyne                      Agreed by All

Cllr Newham gave an update on Doe Hill Park: the park reset is partially done, the contractors just need to come back to complete the bridle path and then it all needs tidying up. Leaflets are anticipated for a recruitment drive and the next meeting is on 6<sup>th</sup> November 2023.

### 1091/2023      **Floral Displays and Events (LGA1972 s144)**

**RESOLVED:** that additional tubs for winter planting should be considered for the 2024/25 budget due to making cost savings for Newton Community Centre floor this financial year, and winter planting will be done in-house. This means that there will be no additional decisions to be made regarding the tender document for summer planting in 2024.

Mover: Cllr Gascoyne                      Seconder: Cllr Moesby                      Agreed by All

**RESOLVED:** to accept the quote from P&D Services for £3,291 for testing and putting up the Christmas lights in 2024 (they have the lights in storage) and to ask that they order in a set of ice white lights to replace the broken set for the tree in Newton. Also, that the Clerk contact other local parish councils to ask how they source and install their Christmas lights with a view to looking at options for Christmas 2024.

Mover: Cllr Moesby                      Seconder: Cllr Bullock                      Agreed by All

Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## BLACKWELL PARISH COUNCIL – Minutes

It was noted that arrangements were being made to install the poppies for Remembrance, they just need to be divvied up between the villages. Hilcote would like to be considered for the war horse in 2024.

An update from Cllr Renshaw on the Carol Service was read out by the Clerk. 'I have got a provisional date of December 19<sup>th</sup> for the Parish Carol Service. I also have a lot of interest from both the band, choir and the parish groups.' The Clerk thought that the Methodist Church had been booked.

**RESOLVED:** the council would like the carol service to take place at St Werburgh's Church.

Mover: Cllr Gascoyne                      Seconder: Cllr Stocks                      Agreed by All

### 1092/2023      **Football** (*LG(MP)A1976 s19(3)*)

**RESOLVED:** that the Parks, Floral and Events Committee review what the clubs/teams currently pay for the lease of the football grounds, make a decision on what would be fair and equitable for each team (dependant on size of the team and the age of the players), and to review what has been paid previously and make any adjustments to account for overpayment going forwards. To facilitate this, the Clerk to contact the clubs to ask what the individual teams are named.

Mover: Cllr Stocks                      Seconder: Cllr Moesby                      Agreed by All

### 1093/2023      **Allotments** (*SH7AA1908 s23*)

**RESOLVED:** to contact the Allotment Association to arrange a meeting to review the agreement between the association and the council. Cllr Gascoyne to be a part of that meeting as the council representative.

Mover: Cllr Stocks                      Seconder: Cllr Newham                      Agreed by All

### 1094/2023      **Neighbourhood Plan** (*Localism Act 2011 sch9*)

It was agreed to defer this until there is more time to look at it.

### 1095/2023      **Planning Reports**

**RESOLVED:**

- that for application 22/00229/FUL, Cllr Moesby would check whether there are Tree Preservation Orders on the trees on the site, and that it was understood that the drain and sewerage issue would involve an application by the applicant to Severn Trent.
- There are no comments regarding application AVA/2023/0711 for variations of conditions for a solar farm in Alfreton

Mover: Cllr Gascoyne                      Seconder: Cllr Stocks                      Agreed by All

### 1096/2023      **Correspondence Received**

It was noted that the DALC circular and the report from the Derbyshire County Council Marketplace had been sent out.

### 1097/2023      **Training** (*LGA1972 s111*)

**RESOLVED:** to ask Bolsover District Council for a third time whether they would be willing to undertake Code of Conduct Training for Councillors. If there is still no response, to follow up on DALC undertaking the training (£195 plus travel – the Clerk confirmed that there is money in the training budget.)

Mover: Cllr Gascoyne                      Seconder: Cllr Moesby                      Agreed by All

**RESOLVED:** to suspend Standing Orders in order to discuss the following items. Agreed by all.

**RESOLVED:** to reinstate Standing Orders to make decisions on the following items. Agreed by all.

### 1098/2023      **Data Protection/GDPR**

**RESOLVED:** to approve and sign the following documents:

- Data Breach Policy
- Staff and Councillor Privacy Notice
- Subject Access Policy

Mover: Cllr Gascoyne                      Seconder: Cllr Moesby                      Agreed by All

### 1099/2023      **Section 137 Grant Giving**

Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## BLACKWELL PARISH COUNCIL – Minutes

Cllr Bullock declared an interest in this item due to being a member of Newton Carnival Team.

**RESOLVED:** to award £600 to Newton Carnival Team as a contribution towards their Annual Fireworks Event.

Mover: Cllr Moesby

Seconder: Cllr Stocks

Agreed by All

**1100/2023**

**Staffing**

It was agreed by all to defer staffing updates until after the next Finance and HR Committee meeting.

**1101/2023**

**Date and Time of Next Meeting:**

Full Council - Monday 6<sup>th</sup> November 2023, 7pm at Hilcote Community Centre.

Parks, Floral and Events Committee – Monday 9<sup>th</sup> October, 6pm at Hilcote Community Centre

The meeting closed at 9.06pm.

Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BLACKWELL PARISH COUNCIL – Minutes**

| Date       | Ref | A/c Name                  | Net Value        | VAT           | Invoice Total    | Balance          |      |
|------------|-----|---------------------------|------------------|---------------|------------------|------------------|------|
| 31/07/2023 | 654 | GREEN VISION              | 955.00           | 191.00        | 1,146.00         | 1,146.00         |      |
| 04/08/2023 | 614 | SHARP                     | 25.00            | 5.00          | 30.00            | 30.00            | DD   |
| 07/08/2023 | 631 | TRADE UK                  | 23.92            | 4.78          | 28.70            | 28.70            | DD   |
| 08/08/2023 | 601 | TRADE UK                  | 5.00             | 1.00          | 6.00             | 6.00             | DD   |
| 15/08/2023 | 610 | LEASEPLAN                 | 294.86           | 58.97         | 353.83           | 353.83           | DD   |
| 07/09/2023 | 653 | SHARP<br>OFFICE           | 25.00            | 5.00          | 30.00            | 30.00            | DD   |
| 08/09/2023 | 652 | SUPPLIES                  | 57.49            | 11.50         | 68.99            | 68.99            |      |
| 15/09/2023 | 647 | PEAC FINANCE              | 203.00           | 40.60         | 243.60           | 243.60           | DD   |
| 20/09/2023 | 655 | CHATSWORTH                | 578.00           | 115.60        | 693.60           | 693.60           |      |
| 21/09/2023 | 657 | PHS                       | 95.55            | 19.11         | 114.66           | 114.66           | DD   |
| 21/09/2023 | 660 | PHS                       | 57.33            | 11.47         | 68.80            | 68.80            | DD   |
| 21/09/2023 | 658 | PHS                       | 38.22            | 7.64          | 45.86            | 45.86            | DD   |
| 21/09/2023 | 656 | PHS                       | 95.55            | 19.11         | 114.66           | 114.66           | DD   |
| 21/09/2023 | 659 | PHS                       | 38.22            | 7.64          | 45.86            | 45.86            | DD   |
| 28/09/2023 | 651 | Wilkinson                 | 136.00           | 0.00          | 136.00           | 136.00           | Paid |
| 28/09/2023 | 650 | Bullock                   | 208.00           | 0.00          | 208.00           | 208.00           | Paid |
| 29/09/2023 | 648 | ZURICH                    | 7,788.04         | 0.00          | 7,788.04         | 7,788.04         | Paid |
| 29/09/2023 | 649 | CLARKES                   | 620.00           | 0.00          | 620.00           | 620.00           |      |
|            |     | <b>TOTAL<br/>INVOICES</b> | <b>16,050.41</b> | <b>505.80</b> | <b>16,556.21</b> | <b>13,635.93</b> |      |

Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_