

BLACKWELL PARISH COUNCIL – Minutes

Minutes of the Blackwell Parish Council Meeting held on Monday 3rd July 2023, 7pm at Hilcote Community Centre.

PRESENT

Cllrs: D Bullock (Chair), I Newham (Vice Chair), C Moesby, S Renshaw, S Gill, S Knox, T Gascoyne, D Marshall-Curtis and A Burrows

ALSO PRESENT

K Poynter (Clerk)

Two representative from the Police

Members of Public: 5

1022/2023 To Receive Apologies for Absence
Cllr Stocks

1023/2023 Variation of Order of Business (if required)
To be decided as meeting progresses.

1024/2023 Declaration of Members Interests
To be declared if relevant items arise.

1025/2023 Public Speaking
A member of the public expressed concern about Councillors not attending meetings and suggested that he was making investigations into Council practices.

Cllr Renshaw declared an interest and left the meeting as she sponsors one of the football teams

A member of the public spoke about football on Scanderlands and the concern that it was mentioned about additional football teams. It was realised that the additional teams meant the girls team that was being put together by that group. Thanks were expressed by the Council for all of the hard work that is put into the pitches on Scanderlands.

Cllr Renshaw returned to the meeting.

A member of the public mentioned the planning application for change of use of the chapel in Westhouses and there was a discussion about the concerns that it raised, such as lack of car parking and loss of privacy. The Clerk didn't remember receiving the information and it was agreed that she would follow up to find the information to send out to Councillors.

Report from the Police

The Police spoke about how they are still regularly going round the parish and, amongst other things, have been working with the Speedwatch Team and will be in attendance at the Carnival on Saturday. They have also been round to the abandoned Railway Club in Westhouses to check that no-one was in there following reports of children climbing in through the back window.

Report from County Cllr Barron

Cllr Barron sent his apologies.

Report from District Councillors Moesby and Renshaw

It is Anti-Social Behaviour Week this week. The roadshow will be at Blackwell Community Centre during BRAG Café tomorrow.

Public Space Protection Orders should be coming into effect in August and will cover the whole of the district of Bolsover. It covers such as the use of quad bikes and electric scooters and there is an on the spot fine of £100. It will be a criminal offence not to pay. CAN Rangers will also be able to issue the fine.

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Seven people were caught on Speedwatch last week, between 5 and 6pm. They were around the 40mph mark.

Some of the bungalows on Woburn Close will be demolished in the near future, with the rest of them coming down in Spring next year. The current anti-social behaviour on the site has been noted and the CAN Rangers are making more visits to the Close.

A smaller bin lorry was used on Sherwood Street and a meeting will be held with the relevant portfolio holder to arrange it going forwards.

More directors are being put forward to join the board for the Dragonfly building company. They will be responsible for the Woburn Close development and building new business units in the district.

1026/2023 To approve the minutes of the parish council meetings held on Monday 5th June 2023 and Thursday 22nd June 2023

RESOLVED: To approve the above minutes. Signed by the chair.

Mover: Cllr Newham Seconder: Cllr Renshaw Agreed by All

1027/2023 Chairman's Announcements

RESOLVED: To accept the report from the Internal Auditor

Mover: Cllr Renshaw Seconder: Cllr Moesby Agreed by All

1028/2023 Report from the Clerk

- The External Audit has been submitted.
- Recommendations arising from the Internal Audit are now underway – including the recent adoption of the District Code of Conduct and the accounts to be added to the minutes
- The insurance for the van has been renewed with Harold Woolgar for £932.80

1029/2023 Accounts for payment and financial report (LGA 1972)

Cllrs Moesby and Renshaw declared an interest in accounts relating to Bolsover District Council due to being District Councillors

RESOLVED: to approve the payment list June 2023.

Mover: Cllr Gascoyne Seconder: Cllr Knox Agreed by All

- The Clerk reports that the hope is to get the asset register completed by the end of August ready for insurance renewal in October.
- Councillors were handed forms for completion for opening up bank accounts for the charities. (Charities Act 2011)

1030/2023 Westhouses

- It was noted that Councillors would continue with the survey of Westhouses in the first week of August.
- No additional news was available on the solar farm development in Westhouses.

1031/2023 Parish Buildings (LGA 1972 s133 / LGA (Misc. Provisions) 1976)

Cllrs Moesby and Renshaw declared an interest due to Council working with the Procurement Team at Bolsover District Council.

Newton Community Centre

- The Clerk reported that there was a meeting last week where changes and details on the tender document were discussed. These amendments have now been made and are awaiting final approval.
- The Procurement Team had contacted the legal department to ask whether they would be able to help with the contract, but the response was that they don't have capacity at the moment.

RESOLVED: to directly approach the legal team at Bolsover District Council as well as Derbyshire County Council and other local solicitors.

Mover: Cllr Gascoyne Seconder: Cllr Marshall-Curtis Agreed by All

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RESOLVED: to apply for funding from the Derbyshire County Council now the next round of application has opened, to try and match-fund paying for the new floor.

Mover: Cllr Gascoyne

Seconder: Cllr Knox

Agreed by All

Updates on other buildings:

- Hilcote Community Centre
 - o Plumbers have been contacted regarding fixing a valve connected to the boiler.
 - o Once the hot water has been fixed, a date will be arranged to complete the final minor works for the Legionella requirements
 - o The ladies toilet light has been swapped and now works
- Blackwell Community Centre
 - o Gents floor – the contractors have been out and taken up the lino but have found more asbestos glue than originally anticipated so a plan has been put in place to solve this. Currently awaiting a date for works to start.
 - o Waiting for a quote to fix or replace a leaky tap in the kitchen and broken plug in the ladies toilets
 - o The lagging has finally been done on the water tank
 - o The foyer light has been fixed
- Scanderlands Pavilion
 - o The Legionella remedial work has been completed. During the process the engineers discovered a heating valve that isn't working. Quotes have been requested for changing it.
- Charnwood Pavilion
 - o The Legionella remedial work has been completed.

Glitter Cannons/Balloons used at the Parish Facilities

RESOLVED: to completely ban the use of anything that uses glitter/shiny discs in parish facilities because of the mess they create, the amount of clean-up hours involved, and the dangers posed to dogs.

Mover: Cllr Renshaw

Seconder: Cllr Burrows

Agreed by All

1032/2023

Highways/provision of buses (Local Government and Rating Act 1997)

There was a discussion about hedgerows and grass verges and that whilst an attempt has been made to cut them, the parish still looks unkempt. Complaints have been made about the Jubilee Oak tree being chopped in half by new contractors in Newton. A replacement has been offered by a member of the public. Issues with the pathway between Littlemoor Lane and Charnwood Crescent were mentioned as it is a popular pathway when the Carnival is on and is already causing difficulties for older people and people with buggies. The hedges on Westhouses Hill were also noted.

1033/2023

Recreation and outdoor areas (LGA (Misc. Provisions) 1976)

- The condition of the parish trees was discussed. It was suggest contacting the Forestry Commission at Hardwick for advice.
- Cllr Newham updated the Council on what is happening with the Friends of Doe Hill Park. Attempts are being made to apply for £17,000 of funding to maintain the grassland areas. However, funding is only retrospective. Something needs to happen as in five years the park will start to reach an unmanageable state.

1034/2023

Allotments (Small Holdings and Allotments Act 1908)

- It was noted that notices had been put up advertising times for bonfires and complaints had been made and that two allotments on the North/South Street site had panes of glass propped up. As the Allotment Association Liaison, Cllr Gascoyne was going to talk to the Association about safety checks on the site and to ask about the rules and constitution.
- The Clerk read out an e-mail from Bolsover District Council regarding the fencing on the site 'During construction we would normally install a herras fence around the site. However, the other option can be to install a solid hoarding fence in areas where is security is comprised. We could allow for solid hoarding along the boundary of where the allotments are, which would be in-front of

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the existing fence... a part of the works will then be to install a 1.8m high close boarded timber fence... We would only install the solid hoarding when we start on-site, which the first stage would be demolition... we envisage a start on-site date Q1 2024.'

- 1035/2023** **To consider planning reports received** (Town & Country Planning Act 1990)
RESOLVED: to ratify that there were no objections recorded for the variation to 23/00267/VAR only.
Mover: Cllr Gascoyne Seconder: Cllr Newham Agreed by All
RESOLVED: that there were no objections to planning application 23/00329/FUL
Mover: Cllr Gascoyne Seconder: Cllr Gill Agreed by All
- It was noted that DBCP has been in touch regarding the proposed street names for the new development on Lees Lane in South Normanton
 - It was noted that Shirland and Higham Parish Council had submitted a copy of the Pre-Submission Draft of the Neighbourhood Plan.
- 1036/2023** **Correspondence received**
- It was noted that the DALC circular had been e-mailed to Councillors
 - It was noted that Remidi had e-mailed regarding activities for clean-ups, renovations and environmental improvements and was suggested that they get invited to the next meeting.
- 1037/2023** **Data Protection/GDPR**
- The Clerk ran through some initial quotes for setting up e-mail addresses for Councillors. It was suggested that further research into what other councils do was still required.
 - It was noted that the parish council is now registered with the ICO.
 - Councillors were handed a Security Compliance Checklist to complete.
- 1038/2023** **Staffing (LGA 1972)**
RESOLVED: to move this item to closed session due to personal information about staff being discussed.
Mover: Cllr Moesby Seconder: Cllr Renshaw Agreed by All
- 1039/2023** **Co-option**
RESOLVED: that co-option would take place at the next meeting in September, that the Clerk would research other co-option policies to make sure that the current policy is up to date and equitable, and that candidates who had already expressed an interest would be contacted to advise them of what was happening.
Agreed by All
- 1040/2023** **Date and Time of Next Meeting**
Monday 4th September 2023, 7pm at Blackwell Community Centre.

At this point the press and public were asked to leave so that items of a confidential nature could be discussed.

- 1041/2023** **Staffing**
- Annual leave dates for staff were noted.
 - There was a discussion about further efforts being pursued to ensure staff and councillor safety.

The meeting closed at 8.46pm.

Chairman's Signature: _____ Date: _____

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Blackwell Parish Council - June Payments 2023					
Date	Name	Item	Net	VAT	Gross
05/05/2023	Sharp	Photocopier copies	25.00	5.00	30.00
31/05/2023	Onecom	Phone & internet	215.73	43.15	258.88
31/05/2023	SUBS UK	Photocopier copies	45.55	11.50	57.05
02/06/2023	Clarks Cemetery Service	Churchyard maintenance	620.00		620.00
05/06/2023	Premier 1(UK) Ltd	Floral Displays	8,850.00	1,770.00	10,620.00
09/06/2023	C&L Janitorial	Cleaning supplies - loo roll soap, air freshener	252.85	50.57	303.42
11/05/2023	B&Q	screwdrivers, flowers, compost	41.56	8.33	49.89
11/06/2023	Corona Energy	Charnwood Pavilion Electricity	61.96	3.10	65.06
11/06/2023	Corona Energy	Blackwell Community Centre Electricity	94.77	4.74	99.51
11/06/2023	Corona Energy	Hilcote Community Centre Electricity	91.29	4.56	95.85
11/06/2023	Corona Energy	Newton Community Centre Electricity	66.81	3.34	70.15
13/06/2023	ICO	Registration	40.00		40.00
14/06/2023	Microsoft	Exchange subscription	6.00	1.20	7.20
15/06/2023	PEAC Finance	Photocopier hire (quarterly)	153.00	30.60	183.60
15/06/2023	B&Q	Glue	10.74	2.14	12.88
15/06/2023	Leaseplan	Van rental	294.86	58.97	353.83
15/06/2023	Allstar	fuel	14.32	2.86	17.18
16/06/2023	Hargan Electrical	Lights in Blackwell & Hilcote Community Centres	145.00		145.00
21/06/2023	Amazon	Dog poo bags	87.00		87.00
22/06/2023	Bolsover Dsitric Council	Maintenance at Scanderlands	25.00	5.00	30.00
23/06/2023	Wholesale Office Supplies	Stationery (staples, paper, laminating pouches)	47.78	9.56	57.34
26/06/2023	SGP Garden Machinery	Replacement blades for the mower	131.49	26.30	157.79
26/06/2023	PPLPRS	Music licence	98.16		98.16
26/06/2023	L Clements	Window cleaning	75.00		75.00
28/06/2023	Wilkinson	Hilcote Caretaker	112.00		112.00
28/06/2023	Bulloc	Weekend Caretaker	256.00		256.00
28/06/2023	Bolsover Dsitric Council	NCC rates	170.00		170.00
28/06/2023	Bolsover Dsitric Council	BCC rates	207.00		207.00
	Onecom	Phone & internet	215.73	43.15	258.88
30/06/2023	SUBS UK	photocopier copies	24.00	6.00	30.00
30/06/2023	Clarks Cemetery Service	Cemetery maintenance	620.00		620.00
30/06/2023	Harold Woolgar Insurance	Van & mower insurance	932.80		932.80
30/06/2023	Allstar	fuel	70.86	14.17	85.03
			13,815.98	2,044.59	15,860.57

Chairman's Signature: _____ Date: _____