

## BLACKWELL PARISH COUNCIL – Minutes

Minutes of the Blackwell Parish Council Finance & HR Committee Meeting held on Wednesday 22 November 2023, 11am at Hilcote Community Centre.

### PRESENT

Cllrs: C Moesby (Chair), I Newham (Vice-Chair) and R Poulter

### ALSO PRESENT

K Poynter (Clerk)

Members of Public: 0

#### **FHR/025/23 To Receive Apologies for Absence**

None

#### **FHR/026/23 Variation of Order of Business (if required)**

None.

#### **FHR/027/23 Declaration of Members Interests**

Cllr Moesby declared an interest in any consideration given to payments made to Bolsover District Council as he is a District Councillor.

#### **FHR/028/23 Public Speaking**

No members of public were present.

#### **FHR/029/23 To confirm the minutes of the Finance and HR Committee meeting held on 20 September 2023 and 25 October 2023**

**RESOLVED:** To accept the above minutes as presented to the full council.

Agreed by All

#### **FHR/030/23 Finance**

The Clerk presented a detailed proposal for the budget for 2024/25.

##### **RESOLVED:**

- to increase the potential for a pay increase to 7.5% to ensure provision is made for any potential agreement made nationally,
- to look into the agreement regarding cemetery maintenance to confirm how it was set up originally

Agreed by All

##### **RESOLVED:**

- to recommend accepting the proposed budget as outlined as it maintains current service delivery
- to recommend any resulting surplus be put into rebuilding the reserves
- to recommend seeking grant funding for any additional projects over and above current delivery

Agreed by All

The Clerk reported that the bank balance currently stands at £248,855.81. This includes the £30,000 loan from Bolsover District Council for Newton Floor, a £5,000 for additional CCTV from the Police and £20,000 of reserves.

**RESOLVED:** that the Clerk look at developing a Debt Recovery Policy.

Agreed by All

#### **FHR/031/23 Staffing (LGA 1972 s112)**

##### **RESOLVED:**

- To recommend a successful internal candidate for the position of Procurement and Projects Assistant
- To recommend the contract to council with amendments including: reducing the probationary period to three months to take into account time already spent with the council, a note about the possibility of having to travel between sites and to include the start date of the new post as well as the start date of the current position to prove continuity.

Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Agreed by All

Cllr Moesby is still seeking advice from Bolsover District Council regarding Service Level Agreements and the Clerk is still seeking information about seasonal working.

**FHR/032/23**

**Date and Time of Next Meeting**

Budget: Monday 27<sup>th</sup> November 2023, 6,30pm at Hilcote Community Centre

Full Council: Monday 4 December 2023, 7pm at Hilcote Community Centre

Committee: Clerk to e-mail Committee members regarding the next meeting taking place on Wednesday 7<sup>th</sup> February 2024 at 10am.

The meeting closed at 11.53am.

Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_